



COOPERATION AGREEMENT

Between

Hongik University
Seoul, Korea

And

National Yunlin University of Science and Technology , Taiwan

STUDENT EXCHANGE AGREEMENT

The purpose of this Agreement is to further mutual understanding between Hongik University and National Yunlin University of Science and Technology and to enhance each institution's teaching, learning, and internationalization objectives. Hongik University and National Yunlin University of Science and Technology agree to institute this student exchange program under the following terms:

1. Definitions

- a. HOME shall mean the institution at which the student intends to graduate;
- b. HOME STUDENT shall mean a student of the HOME Institution;
- c. HOST shall mean the institution that has agreed to receive students from the HOME institution;
- d. EXCHANGE shall mean a one-for-one exchange of students on a tuition waiver basis from each university;
- e. EXCHANGE STUDENT(S) shall mean students participating in the exchange programme implemented herein;

2. Academic Year

- a. The normal academic year at Hongik University consists of two (2) terms, and extends from March to June, and September to December.
- b. The normal academic year at National Yunlin University of Science and Technology consists of two (2) terms, and extends from February to June, and September to January.
- c. The duration of the exchange will normally be for one semester, however requests for term exchanges will be negotiated on a one-to-one basis.

3. Number of Participants

- a. Hongik University will nominate (and possibly send) up to two (2) full-semester exchange students to National Yunlin University of Science and Technology. National Yunlin University of Science and Technology will nominate (and possibly send) up to two (2) full-semester exchange students to Hongik University each semester during the duration of this agreement, unless this number is varied by mutual agreement.
- b. Both institutions will review the program annually for any imbalances in the number of exchange students, and will adjust the number of students over time (normally within a three (3) year period) as necessary, to maintain an institutional balance.

4. Selection of Participants and Admission

- a. It is expected that only students of high academic quality will be selected to participate in the exchange program. The home institution will screen applications from its student body for exchange. Students must meet the following requirements:
 - (1) Have completed at least one year of study at their home institution.
 - (2) Be enrolled at their home and host institution for the full period of the exchange.
 - (3) Have an enrolment proposal, approved by their home faculty and host institution and be deemed academically qualified to successfully complete the nominated subject at the host institution.
- b. The host institution reserves the right of final approval on the admission of a student. The admission of any exchange student will be at the discretion of the host institution. The host institution may reject any applicant who does not satisfy the admissions criteria, or if no free study place is available at the program the student is applying for.
- c. The exchange student will enjoy the same rights and privileges, and be subject to the same rules and regulations, as the students of the host institution.

5. Financial

All participating exchange students shall:

- a. Pay tuition, mandatory fees, and other compulsory costs to their home institution.
- b. Take full responsibility for the payment of accommodations, meal costs, travel, medical insurance, and other living costs during their enrolment at the host institution.

6. Rights and Responsibilities

- a. Students participating under the terms of this agreement shall be subject to the rules, regulations, and codes of conduct of the host institution. The host institution shall have the right to terminate the exchange program with respect to any student who violates the host university's policies or rules. Exchange students will have the rights and privileges enjoyed by other students on the host campus.
- b. Hongik University and National Yunlin University of Science and Technology agree to provide each exchange student with letters of acceptance to enable the exchange students to obtain visas.
- c. At the conclusion of the exchange program, Hongik University and National Yunlin University of Science and Technology agree to give academic credits for study undertaken

at each institution and provide an official transcript for the exchange student in a timely manner. To facilitate the transfer of credits between the two institutions, the host institution may provide the home institution with its Grading Scale.

7. Processing and protection of personal data

Both institutions will treat all personal data as confidential, unless obliged to disclose the information under applicable law. Both institutions will not use or process the data other than for legitimate purposes connected with the Exchange Program.

All personal data shall be handled in accordance with the requirements according to national law and applicable regulations concerning data protection. Both institutions shall ensure that the processed data is correct, up to date and not kept for longer than is necessary. Sufficient measures will also be taken by each institution to safeguard against unauthorized or unlawful processing and accidental loss or destruction or damage to the data.

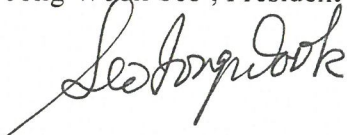
8. Renewal, Termination, and Amendment

- a. This agreement will commence from the date of signing, and continue thereafter for a period of five (5) years, subject to revision or modification by mutual agreement.
- b. Amendments to this Agreement may be made at any time, by correspondence, and only when agreed upon by both parties. Any amendments shall be added to the terms as appendices.
- c. This agreement will automatically renew for one successive period equal to the Initial Term, unless either party gives the other at least thirty (30) days' written notice of termination before the expiry of the Initial Term.

This agreement has been drawn up in two English copies, both having the same legal validity.

Hongik University

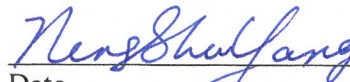
Jong Wook Seo , President



Date 21th July 2023

National Yunlin University of Science and Technology

Neng-Shu, Yang, President



Date 2023. 7. 25